

JOB VACANCY

We're Hiring: *Preschool Teacher's Assistant*

Location: Guttenberg, NJ

Schedule: Monday–Friday, 8:00 AM – 3:00 PM

Program: Preschool Expansion Program

➤ KEY RESPONSIBILITIES

* The Preschool Teaching Assistant will:

- Assist with classroom routines, activities, and curriculum implementation based on the Creative Curriculum and NJ Preschool Teaching & Learning Standards.
- Support children in learning activities, social-emotional development, and self-care skills.
- Observe children's progress and help document developmental milestones as directed.
- Help maintain a safe, clean, and organized classroom that promotes exploration and growth.
- Engage with children in play-based learning experiences and model appropriate behavior.
- Establish respectful, supportive relationships with children, families, and team members.
- Assist with transitions, classroom management, and supervision during indoor/outdoor play.
- Participate in team meetings and required training during scheduled hours.
- Support the classroom during field trips or special activities.
- Respond promptly and appropriately to children's needs and classroom situations.

➤ QUALIFICATIONS

* Required:

- High school diploma or GED equivalent
- At least 1 year of experience working with young children (infant to preschool age)
- Excellent communication skills (written and verbal)
- Must meet requirements of "appropriately qualified teacher assistant" as defined by NJDOE.

* Preferred:

- CDA credential or substitute certificate
- Bilingual (Spanish/English)
- Experience with children ages 3–5 in an early learning setting
- Familiarity with Creative Curriculum

➤ WORK ENVIRONMENT

- Active preschool classroom setting, both indoors and outdoors
- Frequent movement, lifting, and hands-on engagement with children
- Must be able to adapt to a fast-paced, dynamic environment with flexibility

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PURPOSE:

We are seeking a compassionate and dependable Preschool Teaching Assistant to support the lead teacher in delivering a high-quality early childhood experience. This individual will play a vital role in nurturing children's growth and assisting in classroom instruction, routines, and safety. The ideal candidate is a team player with a strong work ethic, a love for children, and the ability to support a structured, nurturing classroom environment.

ADDITIONAL INFO

- Starting salary: From \$24,000/year (commensurate with experience)
- Supportive environment with coaching and mentorship through school district partnerships
- Professional development and career growth opportunities

If you have a heart for early childhood and want to be part of a mission-driven program that shapes young minds, we encourage you to apply today!

➤ APPLY TODAY!

☎ 201-869-3535

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